

Maudsley Health
Job Description

Post Title	Mental Health Nurse Educator
Hours	40 hours, plus break.
Grade	Band 6 equivalent (Mental Health Nurse Educator)
Department	Education, Training & Professional Development, Al Amal Psychiatric Hospital
Base	Dubai, but travel may be required across the MENA Region
Reports managerially to	Director of Education and Training
Reports professionally to	
	The postholder will be employed by MACANI LLC.

Staff Name:	
Signature:	
Date:	
Line Manager:	
Signature:	
Date:	



Maudsley Health - Vision and Mission

Vision

To be a service of excellence and innovation and to help establish the UAE as a world class provider of mental health care

Mission

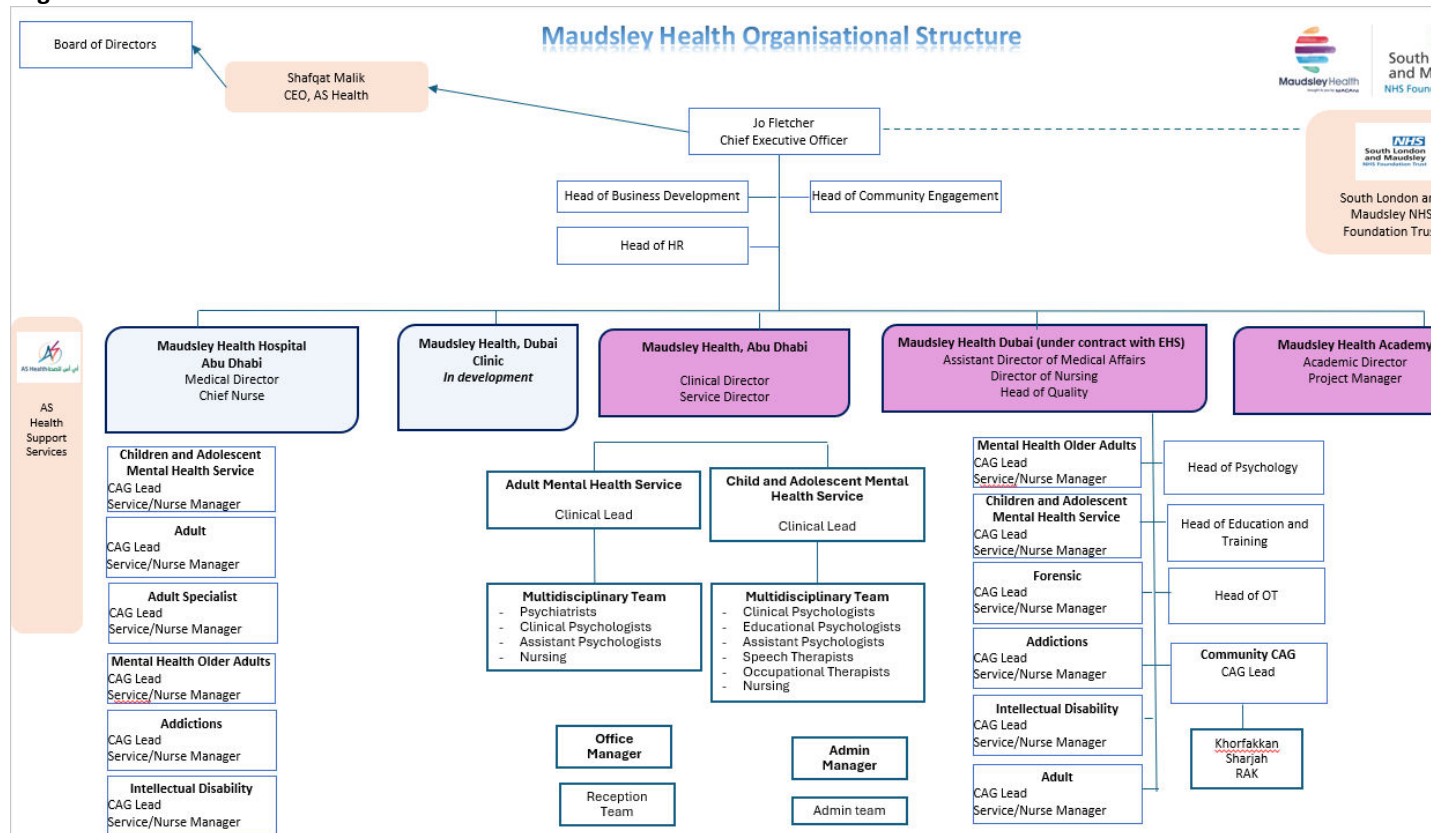
- ❖ To improve the mental health and wellbeing of the UAE population.
- ❖ To deliver high quality evidence based care; Prevention, Early Intervention, Community, Outpatient and inpatient mental health services.
- ❖ To have professional, motivated and happy staff who feel proud of their contribution.
- ❖ For patients to feel cared for and that the service they received has been positive for them.
- ❖ To be actively influencing, supporting and delivering quality research in the MENA region.
- ❖ To grow into a specialized mental health teaching organization.
- ❖ To actively support medical tourism.
- ❖ To be authentic and sustainable.

Maudsley Health	
1	Maudsley Health is the brand name for the collaboration between South London and Maudsley NHS Foundation Trust (SLaM) and MACANI, the local partner. It was formed in 2015 to support the development of high-quality mental health services within the Middle East. Ambitious development plans are being progressed, and the service is growing geographically and clinically in a planned way. Maudsley Health began by providing child and adolescent mental health services in Abu Dhabi in 2015 and then Adult Mental Health Services in 2017. In 2018 the service successfully bid for a contract to work with the then Ministry of Health and Prevention (now Emirates Health Services) to support the development of Al Amal Psychiatric Hospital in Dubai. The aim of Maudsley Health in the UAE is to deliver high quality mental health services, including advice, training and consultation across the range of mental health problems. This requires working collaboratively with multi-disciplinary colleagues, other professionals, families and patients. The service aims to provide a supportive environment using evidence-based approaches and will offer training and development to professionals. The post holder will be based in Dubai but may be asked to travel within the MENA Region. They will have access to office and computer facilities.
2	Job Purpose The Mental Health Nurse Educator plays a central role in the operational leadership and day-to-day coordination of the Training & Professional Development (TPD) department. The post holder is responsible for the coordination, delivery and evaluation of mandatory, discipline-specific and multidisciplinary education programmes across the organisation, supporting the development of a skilled, competent and confident mental health workforce. Working closely with the Director of Education and Training, the post holder coordinates education and training activity for staff and students and ensures that programme outcomes are systematically monitored through robust data collection, analysis and reporting. The role also contributes to organisational quality improvement, audit and service development initiatives, supporting the delivery of safe, effective and high-quality patient care. This is an operationally focused role within the TPD department, combining programme coordination, workforce development, data-informed decision-making and direct teaching contribution.
3	Key Responsibilities Operational Coordination of Training & Professional Development • Coordinate the day-to-day operational running of the TPD department, ensuring the smooth planning, scheduling and delivery of the education programme. • Act as a key point of operational contact for the TPD department, supporting the Director of Education and Training in the implementation of the education and training plan. • Maintain oversight of the annual training calendar, ensuring appropriate sequencing, capacity planning and timely communication • Plan, organise and coordinate mandatory training programmes, ensuring compliance with organisational and regulatory requirements. • Coordinate education and training activities for staff, students and interns, ensuring learning needs across all groups are appropriately met. • Support the evaluation of learner experience and outcomes across all education groups. • Coordinate the planning, scheduling and logistical delivery of education programmes from inception through to completion. • Collect, analyse and interpret education and workforce data to support service and programme improvement. • Monitor training compliance rates and support timely identification and resolution of gaps. • Maintain accurate, up-to-date education records and training databases in line with organisational requirements.



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Organisational Position



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Contribution and Job Plan

Time commitment: 40 hours per week over five days.

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Other Information

Confidentiality

Confidentiality/data protection regarding all personal information and service activity must be maintained at all times (both in and out of working hours) in accordance with professional codes of conduct and relevant legislation such as FAHR and the Data Protection Act. The post holder should ensure that they are familiar with and adhere to all relevant Information governance policies and procedures. Any breach of confidentiality will be taken seriously and appropriate disciplinary action may be taken.

Equal Opportunities

Promote the concepts of equality of opportunity and managing diversity service wide.

Health and Safety

Employees must be aware of Health and Safety responsibilities, paying due regard to health and safety in the workplace and management of risk to maintain a safe working environment for service users, visitors and employees.

Infection Prevention and Control

Employees must be aware of their responsibilities to protect service users, visitors and employees against the risks of acquiring health care associated infections, in accordance with service policy.

Professional standards and performance review

Maintain consistently high professional standards and act in accordance with the relevant professional code of conduct. Employees are expected to participate in the performance review process.

Service/Department standards

Support the development of performance standards within the Service/Department to ensure the service is responsive to and meeting the needs of its customers.

Finance

All staff will comply with the financial processes and procedures.

Safeguarding Children

Employees must be aware of the responsibilities for safeguarding children and vulnerable adults.

Code of Conduct

The post holder is required to adhere to the standards of conduct expected of all staff, under the requirements of FAHR.

This job description will be subject to regular review and adjustment.

	<u>Caveat</u> This job description is an outline of the key tasks and responsibilities of the post and the post holder may be required to undertake additional duties appropriate to the pay band. The post may change over time to reflect the developing needs of the service, as well as the personal development of the post holder.
7	Brief Terms and Conditions (All below are subject to change) 22 days annual leave per annum, plus the government declared national holidays for private sector. This Personal Development Plan will form part of the annual appraisal process which the post holder will be expected to undertake with the Clinical Lead-CAMHS The post-holder will be an employee of MACANI, a UAE entity. The post-holder will be expected to live within 60 minutes of their workplace unless agreed otherwise by prior negotiation. Appointment will be subject to satisfactory CID clearances and visa requirements, including health testing.
8	Person Specification Essential Qualifications - Registered Mental Health Nurse, with valid professional registration with the NMC. - Evidence of continuing professional development relevant to nurse education or practice development. Essential Experience - Minimum of three years' post-registration clinical experience in mental health nursing. - Experience in nursing education, practice development or workforce development. - Experience coordinating education or training programmes, including planning, scheduling and logistical delivery. - Experience producing reports and analysing education, training or performance data to inform decision-making. Essential Knowledge & Skills - Strong project coordination skills, with the ability to plan, sequence and manage multiple education activities concurrently. - Strong analytical skills, with the ability to interpret data, identify trends and translate findings into clear, actionable reports. - Excellent written and verbal communication skills, with the ability to produce high-quality reports, presentations and correspondence for a range of audiences. - Strong organisational skills and the ability to manage competing priorities and meet deadlines in a dynamic environment. - Competent use of Microsoft Office applications, particularly Excel, Word and PowerPoint, and confidence in using digital systems to maintain accurate records. - Ability to work independently and use sound professional judgement, while building effective collaborative relationships across the organisation. Personal Attributes - A collaborative team player who builds strong working relationships and contributes positively within a multidisciplinary environment. - Proactive and adaptable, with a solution-focused approach and a positive, can-do attitude. - Resilient and professional, with the ability to manage competing priorities and remain effective in a fast-paced, changing environment. - Approachable and credible, able to engage and influence colleagues at all levels. Desirable Criteria - Experience supporting quality improvement or audit projects. - Experience coordinating mandatory training programmes within a healthcare setting. - Experience supporting programme accreditation, CPD/CME processes or formal educational evaluation. - Experience using learning management systems (LMS) or electronic training databases. - Experience working within a UAE or international healthcare context.